

***MINUTES OF THE REGULAR SESSION  
OF THE ANNA CITY COUNCIL  
FEBRUARY 2, 2021***

The Anna City Council met in regular session at Anna City Hall at 5:02 p.m. on February 2, 2021. The meeting was called to order by Mayor Steve Hartline. The roll call went as follows: Present were Commissioner Michael Bigler, Commissioner Kathy Bryan, Commissioner Bryan Miller, Commissioner Martha Ann Webb and Mayor Steve Hartline. None were absent.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE THE JANUARY 19, 2021 ANNA CITY COUNCIL REGULAR SESSION MINUTES AS THE OFFICIAL MINUTES OF SAID MEETING.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bigler and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE THE JANUARY 28, 2021 ANNA CITY COUNCIL SPECIAL SESSION MINUTES AS THE OFFICIAL MINUTES OF SAID MEETING.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

Casey Johnson the superintendent of the Anna-Jonesboro Water Commission introduced himself and told the council to contact him anytime, the line of communication is open. Casey said he is trying to reach out to all the towns in his water district. There is funding available through the USDA. He stated the water commission will be making about 1.5 million dollars in project upgrade. Casey invited the commissioners to take a tour of the plant.

City Administrator Dori Bigler submitted project updates to the council. (1) Grants; Fire Chief Dammerman and City Administrator Bigler have been working on grants for Digital Radios and a Pumper Truck. She submitted an application for the APP Round 5 to demolish nuisance properties. Of the first round of DSBS Grants, 3 of the 4 grants are complete. The second round, which is Enchanted Garden, we received the NOSA last week. She anticipates receiving the grant agreement soon. The IEPA Grant, which was approved last summer, we had a

delay in starting due to COVID. On January 7<sup>th</sup> we ordered the equipment and anticipate the project will be complete in the Spring. (2) Use of Force Certification: Thank you to Chief Watkins for his hard work on this. We received a letter on January 30<sup>th</sup> from the IL Association of Chiefs of Police to inform us that our policies conformed with federal requirements and has been certified. (3) Account Payable; we are updating our process and will be sending letters out to vendors. The invoice cutoff date will be the 2<sup>nd</sup> Friday of each month. The budget report will be presented at the first council meeting of the month. (4) Health Insurance; We were very proactive this year and started the process early. We had all employees/retirees fill out questionnaires so we can get as many quotes as possible. We are now down to the wire and are still waiting on several quotes to come in. Commissioner Bryan questioned how much our current insurance went up. City Administrator Bigler stated 4.7%. (5) Budget; City Administrator Bigler will be giving a presentation of the proposed budget at the April 6<sup>th</sup> meeting and there will be a Public Hearing on April 20<sup>th</sup> for the budget before the regular scheduled council meeting. We heard that there will a new marijuana dispensary in Metropolis and Anna will no longer be the southernmost. City Administrator Bigler reached out to Rosie at Thrive regarding the impact this would have on the sales at the Anna location. (6) Pool; We are planning on opening the swimming pool this season and have to budget for minimum wage increase for part-time employees. Minimum wage has increased 3 times since we opened the pool in 2019. (7) Capital Equipment: Dump Truck; We have 7 dump trucks currently and the average age is 21 years old. We are requesting a new dump truck to replace one of our oldest ones. (7) Capital Equipment: Fire Truck; the fire department currently has 2 pumper trucks; one is 36 years old and the other is 31 years old. These trucks can pump 750 GPM while a new vehicle could double that capacity at 1500 GPM. We are in desperate need for a new truck. (8) Vacancies; there are currently 2 full-time positions open: Clerical and Laborer. These have been posted internally per the CBA. (9) Solar Project; City Administrator Bigler had a discussion with Mr. Bryant, Mr. Wells and Mr. Tom Crimmins regarding the city leasing land from Choate for this project. Mayor Hartline questioned how many acres. City Administrator Bigler stated 3 acres and it has to be close to the lagoon. Commissioner Bigler stated that Choate is possibly changing from coal to gas. (10) Hadley's Haven; City Administrator Bigler met with Lenore Ashby and Amber Detering to get the process going again for Hadley's Haven. She is planning to submit an OSLAD grant for this project. Commissioner Bigler suggested possibly budgeting over the next couple of years to assist in the funding of the project.

A motion was made by Commissioner Bigler and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE TO AUTHORIZE CAPITAL**

**EQUIPMENT FUNDS FOR THE PUBLIC WORKS DEPARTMENT TO PURCHASE A DUMP TRUCK UP TO \$70,000.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

City Administrator Dori Bigler stated that we want to become a Tree City USA and passing a municipal tree ordinance is one step in this process. She submitted an application and it was approved at the state level and will go to the Arbor Day Foundation for approval. The mayor signed a proclamation for Arbor Day and the city will commit to making April 30<sup>th</sup> a big deal. We have also formed a tree board and the members are: Tom Caldwell (arborist), Gary Dahmer, Dori Bigler, Jason Tabor (arborist), Linda Hauser (US Forestry) and Tina Goetz. The board meets once a month. City Administrator Bigler stated that she looked in the archives and saw that the City of Anna applied to be a Tree City USA in 1991. If the city would have been successful 30 years ago, just think what Anna might look like today. We hope to become a Tree City USA and make our community look better and greener for the next 30 years and beyond.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE RESOLUTION 2021-01; ESTABLISHING A MUNICIPAL TREE ORDINANCE.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Commissioner Bryan abstained. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bryan and seconded by Commissioner Miller that it be **RESOLVED TO APPROVE RESOLUTION 2021-05; INTERGOVERNMENTAL AGREEMENT WITH UNION COUNTY DISPATCH.** A vote was taken upon the motion with the following results., Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Commissioner Bigler voted nay. Mayor Hartline declared the motion carried.

Discussion was held regarding the IMRF ERI Agreement. Mayor Hartline questioned the funding. City Administrator Dori Bigler stated that it's not in the budget and the city would have to cash out some reserves to pay it all up front. Commissioner Bigler questioned the cost of the last ERI and how many years ago that was. Mayor Hartline verified that the ERI window was from May 1, 2021 to May 1, 2022. Commissioner Bryan questioned how much notice does an employee

have to give before they can retire. City Administrator Bigler stated that employees may retire at any time, but IMRF requests an application 30 days before retirement. Commissioner Bigler and Mayor Hartline stated that their vote is for the impact it will have on the budget, not the employees.

A motion was made by Commissioner Miller and seconded by Commissioner Webb that it be **RESOLVED TO APPROVE RESOLUTION 2021-06; IMRF ERI AGREEMENT.** A vote was taken upon the motion with the following results., Commissioner Bryan, Commissioner Miller, and Commissioner Webb voted yea. Commissioner Bigler and Mayor Hartline voted nay. Mayor Hartline declared the motion carried.

Mayor Hartline appointed Commissioner Webb to the Joint Health Insurance Committee.

Discussion was held regarding Assistant Police Chief Tim Smith's sick time. City Administrator Bigler stated Tim will be out of time by the next council meeting. Chief Watkins requested that city employees be able to give sick time to Assistant Chief Smith. Chief Watkins also suggested allowing Tim to work remotely one day a week. Mayor Hartline questioned the formalities. City Administrator Bigler stated that employees will have to submit the request in writing and all copies will go in personnel files.

A motion was made by Commissioner Miller and seconded by Commissioner Bigler that it be **RESOLVED TO APPROVE A DONATION OF SICK TIME TO ASSISTANT POLICE CHIEF TIM SMITH BY CITY EMPLOYEES.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

Discussion was held regarding Ordinance 2020-01; Purchasing Policy. Mayor Hartline questioned if a motion was needed to amend the ordinance. Commissioner Bigler stated his issue is if the departments are getting the appropriate number of bids and he feels this policy addresses that. City Attorney John Foley stated the policy should be discussed in open session. Commissioner Miller stated that now he has seen the policy in practice he would like the ordinance reviewed. City Attorney Foley stated that the city administrator is the designated purchasing agent and she has control and should bring any issue to the council. Commissioner Bryan stated that the wood chipper was a repair, not a capital equipment expense. City Administrator Dori Bigler stated the operating budget is approved, but capital

equipment is a separate fund and we always request council approval for purchases. City Attorney Foley suggested that if council wants to amend the ordinance, they should submit their changes to the city administrator. Commissioner Bigler stated that repairs over a certain amount may need to be approved by the commissioner over that department.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE A BUILDING PERMIT TO RISE PERFORMANCE AT 1004 ENTERPRISE DRIVE.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bryan and seconded by Commissioner Miller that it be **RESOLVED TO APPROVE A PARK USE APPLICATION FOR THE KIWANIS EASTER EGG HUNT ON MARCH 27, 2021 WITH A RAIN DATE OF APRIL 3, 2021.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

Commissioner Bigler requested the Commissioner Miller be on the committee for the Hadley's Haven/Park Project.

A motion was made by Commissioner Bryan and seconded by Commissioner Miller that it be **RESOLVED TO ENTER CLOSED SESSION TO DISCUSS PERSONNEL.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO EXIT CLOSED SESSION.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bryan and seconded by Commissioner Bigler that it be **RESOLVED TO APPROVE THE CLOSED SESSION MINUTES OF FEBRUARY 2, 2021 AS PREVIOUSLY READ AS THE**

**OFFICIAL CLOSED SESSION MINUTES OF SAID MEETING.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline voted yea. Nay – none. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bigler and seconded by Commissioner Bryan that it be **RESOLVED THAT THE REGULAR SESSION OF THE ANNA CITY COUNCIL MEETING OF FEBRUARY 2, 2021 BE ADJOURNED AT 7:03 P.M.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Miller, Commissioner Webb and Mayor Hartline. voted yea. Nay – none. Mayor Hartline declared the motion carried.