

**MINUTES OF THE REGULAR SESSION
OF THE ANNA CITY COUNCIL
SEPTEMBER 21ST, 2021**

The Anna City Council met in regular session at Anna City Hall at 6:00 p.m. on September 21st, 2021. The meeting was called to order by Mayor Steve Hartline. The roll call went as follows: Present were Commissioner Michael Bigler, Commissioner Kathy Bryan, Commissioner Martha Ann Webb and Mayor Steve Hartline. Commissioner Miller was absent.

Discussion was held regarding this year's Pumpkin Town. The ribbon cutting is tentatively set for October 21st. The displays will be up through October 31st. The Chamber of Commerce and Rotary Club would like to put on a community trunk or treat at the park on Saturday, October 30th.

City Administrator Bigler asked Fire Chief Dammerman if the fire department would like to set up their trunk or treat at the park to be included in the community trunk or treat event. Fire Chief Dammerman said the department is willing to set up at the park.

A motion was made by Commissioner Bryan and seconded by Commissioner Bigler that it be **RESOLVED TO APPROVE THE SEPTEMBER 7TH, 2021 ANNA CITY COUNCIL REGULAR SESSION MINUTES AS THE OFFICIAL MINUTES OF SAID MEETING.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

City Administrator Bigler updated the council on the following projects; The City of Anna received a thank you card from the Union County Fair Board thanking Public Works Manager Dahmer and his crew for all of their help and hard work during the fair. (1) Hadley's Haven update-while applying for the OSLAD grant it was discovered that the requirements for replacing playground equipment include equipment age must be at least 25 years. Our current equipment is 15 years old; therefore, we utilized Resolution 2018-22 to apply. If the City is awarded the grant, we can then change the location or not accept the funds. Commissioner Bryan said it makes sense to turn the location of the current playground equipment into parking. Commissioner Webb asked if there is anything wrong with our current playground

equipment. Administrator Bigler stated there was not except the lack of mulch issue. Commissioner Webb commented that the Kiwanis Club recently replaced the swings at the current playground. Commissioner Bigler stated that he did meet with the Kiwanis Club and explained Hadley's Haven plan and ideas of possibly reusing the current playground equipment in other areas of the city. (2) Regarding the ARPA funds, Gary Dahmer met with the City's Engineer, Richard Howell, to discuss valves and hydrants. The AJ Water Commission did ask the Union County board for donation to help with adding an additional well due to current water supply issues. The County stated that the City of Anna and other entities should help with this by donating as well. Currently the AJ Water Commission is using wells located in East Cape. The City of Anna has increased usage and will continue to increase due to new infrastructure. Ms. Bigler will present an idea to donate to AJ Water Commission at a later time. (3) Regarding the EDA grant for infrastructure improvements at the Anna Business Park, the engineering RFQ ran in the Southern Illinoisan. (4) A meeting was held with Public Works Manager Dahmer, City Administrator Bigler and Police Chief Watkins to discuss the details of Color Fest. Police Officers will be located at each gate and the City of Anna will be providing armbands to each establishment that is selling alcohol. Ms. Bigler provided each of the council members with maps of the event. Commissioner Bryan expressed concern regarding potential issues with individuals not wanting children in the area with alcohol. She asked how well the police can contain those with alcohol. Police Chief Watkins said his officers can handle it. Discussion was held regarding different set up ideas. Commissioner Bryan asked how many vendors are scheduled. City Administrator Bigler said that we are continuing to receive additional vendors daily and that the car show is happening. (5) There are two different grants that are available that we will be applying for. The first is the Tourism/Festival/Attraction grant. A few ideas were to "beef up" our giving parade/small business Saturday/Gumdrop drive event. Also, a potential farmer's market pavilion that includes power and a harbor from weather conditions. The first window deadline is September 30th and the second is December 31st. The other grant is the Rebuild Downtown & Main Street. One idea is to reconstruct the old Rion's Feed to a city parking lot with decorative lighting or we can replace water and sewer lines. This is due January 10th. Administrator Bigler asked the council to read over and get back to her sooner rather than later with any ideas, concerns, or comments. There are no grant match requirements; however more points are awarded if you do. Engineer Richard Howell commented that if the City of Anna does donate to the AJ Water Commission to be sure we set some type of agreement or negotiate a set rate to prevent high rate increases in the future.

City Administrator Bigler explained that the previously presented Whistleblower Protection Policy was the model provided by IML. Modifications had been made to now list three individuals, the City Administrator, City Mayor and City Attorney, as alternate auditing officials. Also, now the policy included exhibit B where previously it was not included. Mayor Hartline asked if there is a statute of limitations. City Attorney Foley responded that there is a statute of limitations which is 60 days. Mayor Hartline asked if we found out what the procedure was. Administrator Bigler said the procedure is located in exhibit B which will be provided to each employee. Attorney Foley informed council the policy requires annual in-service for all employees.

A motion was made by Commissioner Bigler and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE ORDINANCE 2021-18; ADOPTING A WHISTLEBLOWER PROTECTION POLICY.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Bryan and seconded by Commissioner Bigler that it be **RESOLVED TO APPROVE TO PAY ALL APPROVED BILLS.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Richard Howell with Clarida & Ziegler Engineering informed the council that the 146 project was finally complete. Construction is finished and the contractor needs to sign the pay estimate however they have questions regarding quantities therefore the pay estimate is not ready. There was a great deal of bad soil discovered during the project construction. Also, there was a water main that was leaking. The pavement had to be removed in order to discover the leak. The City can use MFT funds to pay for the rock. Administrator Bigler informed the council that we budgeted \$30,400.00 so we could use the MFT funds to cover the rest. We requested and received 80% of IDOT's portion; IDOT will inspect and then give the rest of the funds. Mayor Hartline stated he feels as though we should utilize the MFT funds to cover the rock. Administrator Bigler agreed. Mayor Hartline asked what is left to pay. Mr. Howell gave each of the council members a project analysis including the totals.

A motion was made by Commissioner Bryan and seconded by Commissioner Webb that it be **RESOLVED TO APPROVE ENGINEERING COSTS OF \$33,189.35 INCLUDED IN PAY ESTIMATE #1.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Mr. Howell explained that the MFT resurfacing project came in under budget.

A motion was made by Commissioner Bryan and seconded by Commissioner Webb that it be **RESOLVED TO APPROVE 2021 MFT RESURFACING CHANGE ORDER #1.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Mr. Howell explained the breakdown of the MFT resurfacing pay estimate including the IDOT payment portion of \$150,837.38 and the engineering portion to Clarida & Ziegler Engineering of \$20,089.00.

A motion was made by Commissioner Bryan and seconded by Commissioner Webb that it be **RESOLVED TO APPROVE 2021 MFT PROGRAM RESURFACING PAY ESTIMATE #1 IN THE AMOUNT OF \$170,926.38.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

City Administrator Bigler explained the change to the part time salaries consisted of adding certified wastewater operator.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE RESOLUTION 2021-36; PART-TIME SALARIES.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Commissioner Bryan asked if paperwork was needed for downtown businesses to host trunk or treat downtown. Discussion was held that no paperwork was needed.

Commissioner Bryan informed council the downtown trunk or treat would be held Saturday, October 23rd.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE 2021 TRICK OR TREAT DATE AND TIME OF OCTOBER 30TH 2021 5-7 PM.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Mayor Hartline informed council that the current radios used by the fire department are over 10 years old and unfortunately there are not enough for all fire firefighters to have one. Administrator Bigler stated \$21,000.00 was budgeted for Capital Equipment for the fire department this fiscal year.

A motion was made by Commissioner Bryan and seconded by Commissioner Bigler that it be **RESOLVED TO APPROVE AUTHORIZING FIRE DEPARTMENT CAPITAL EQUIPMENT PURCHASE OF \$15,646 FROM NOVACOM.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Mayor Hartline tabled the employment of Trevor Williams as a full-time laborer. He stated this will be discussed at the next council meeting.

Mayor Hartline tabled the employment of Drake Roach as a full-time/part-time laborer. He stated this will be discussed at the next council meeting.

A motion was made by Commissioner Bigler and seconded by Mayor Hartline that it be **RESOLVED TO APPROVE RESTAURANT BEER/WINE LIQUOR LICENSE FOR PIZZA VILLA PENDING INSURANCE.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Webb and Mayor Hartline voted yea. Commissioner Bryan abstained. Mayor Hartline declared the motion carried.

Mayor Hartline tabled the discussion of updates to the purchasing policy ordinance. A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE ZONING PERMIT FOR 2000 APPLEWOOD LANE-JERRY HASE.** A vote was taken upon the motion with the following results.

Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE FENCING APPLICATION FOR 107 YOUNG AVENUE-PAT BROWN.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

City Administrator Bigler explained that the Shawnee Hills Art Council is requesting use of half of the parking lot on W. Davie Street for their Paint the Town event during Color Fest October 9th. They are requesting use from 12pm-4:30 pm.

A motion was made by Commissioner Webb and seconded by Commissioner Bryan that it be **RESOLVED TO APPROVE CITY USAGE REQUEST FOR SHAWNEE HILLS ART COUNCIL-COLOR THE TOWN-OCTOBER 9TH 2021.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline voted yea. Mayor Hartline declared the motion carried.

Commissioner Bryan inquired about the barricades being placed in the parking spots along Main Street and E. Davie Street for the homecoming parade. Public Works Manager Dahmer stated they planned on putting them out at 9 am.

Public Works Manager Dahmer informed the council he had been contacted by Woody's Municipal Supply offering a street sweeper rental service. Mr. Dahmer is going to get more information regarding rates, etc. and will report back to the council.

A motion was made by Commissioner Bigler and seconded by Commissioner Bryan that it be **RESOLVED THAT THE REGULAR SESSION OF THE ANNA CITY COUNCIL MEETING OF SEPTEMBER 21ST, 2021 BE ADJOURNED AT 7:19 P.M.** A vote was taken upon the motion with the following results. Commissioner Bigler, Commissioner Bryan, Commissioner Webb and Mayor Hartline. voted yea. Nay – none. Mayor Hartline declared the motion carried.